

# ANNUAL REPORT 2020

PHYSIOTHERAPY  
NEW ZEALAND



**PHYSIOTHERAPY  
NEW ZEALAND**  
*Kōmiri Aotearoa*

# MOVEMENT FOR LIFE





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# President's Report



Liz Binns — President, Physiotherapy New Zealand

## 2019 Business Symposium

Held in November the PNZ Business Symposium: Beyond 2019 was a huge success with the venue needing to be moved due to the number of members who wished to attend. The calibre of speakers was fantastic and PNZ received great feedback from attendees. I would like to extend a great big thank you to Nick Clode and PNZ Office for executing the first live stream of an AGM, which took place after the symposium. Those who dialled in would have witnessed the appointment of Tae Ora Tinana kaitiaki Keisten Woodman (Ngāpuhi) to the first designated Māori seat on PNZ Executive. Kurt Thomas was re-elected to the Executive and Melissa Davidson was farewelled (although she is not lost to physiotherapy governance as she is the current President of International Organisation of Physical Therapists in Women's Health).

## The COVID-19 global pandemic

COVID-19 Alert Levels were introduced to Aotearoa New Zealand on 21 March 2020 and life as we knew it seemed to disappear overnight. We spent 11 weeks moving up and back down the levels until we achieved Alert Level One on 8 June at midnight. Depending on the sector physiotherapists worked in, some initially ceased seeing patients before telehealth began while for others their workload increased exponentially.

The work of PNZ to support members over this time included sending emails with the latest updates to members; answering phone queries and emails; posting links to Government websites that contained up to date information; close communication with the Ministry of Health (MoH); and liaising with MoH and the Physiotherapy Board of New Zealand (PBNZ) to develop guidelines for physiotherapists. PNZ Office also advocated on behalf of members to ACC for telehealth rates to be increased; the approval of rates for allied health providers to deliver telehealth services; and for the PBNZ to offer a payment plan for an Annual Practising Certificate instead of the lump sum payment.

PNZ chose to make resources publicly available on [pnz.org.nz](http://pnz.org.nz) to ensure all New Zealand physiotherapists had access to vital information. As President of PNZ I fronted the exercise segment of TVNZ's 'Healthy for Life' programme to deliver health information to the more than 200,000 older adults living in the community, with support from the DHB. The Super Seven Exercises used in this programme

were available on the PNZ website during lockdown and the programme reached in excess of 50,000 people.

## Physiotherapy Conference 2020 deferred

PNZ Executive made the difficult decision to cancel the conference scheduled to be held from September 11-13 this year in Rotorua. At the time it was determined there were too many unknowns in respect to members' safety, let alone any idea of when Aotearoa's borders may be open to travel. Our next conference will go ahead in 2022. PNZ Office immediately set about developing options that would still deliver a high-quality event to members in its place. Hence Tūhono 2020 was conceived to link in with the planned Leadership Day on 6 November.

## Our journey to unification

The unification of PNZ continues, running on time and under budget. I sincerely hope that members gained clarity on how a united PNZ resulted in added member benefits during the ordeals we have experienced this year (such as our united voice for advocacy through COVID-19). As of 30 June 2020, nine branches and four special interest groups had migrated into the unified organisation. It is envisaged that all Branches and SIGs will have completed the process by 2021.

## Changes to the Executive

Also joining the PNZ Executive in 2020 were our first Appointed Executive members. It was with great pleasure we welcomed Rachel Cunningham and Monica Davis (Kāi Tahu) to join Kurt Thomas, Grant Chittock, Keistin Woodman and Mark Quinn.

To all members of PNZ Executive that have served with me over this period - thank you! Thank you for your vision, your high standards and your quest for wanting physiotherapy in Aotearoa New Zealand to be the best that it can be.

## Looking ahead

On a personal note, thank you for the privilege of serving you as President of PNZ. To all the PNZ Executive members I have worked with, each of you taught me something, thank you for your generosity. To PNZ Office - my dream team - you are our secret weapon, thank you for the personal support you have given me. To the new President; be informed by those around you and take us higher, push us further.

# Chief Executive's Report



Sandra Kirby — Chief Executive, Physiotherapy New Zealand

## COVID-19

The year 1 July 2019 to 30 June 2020 was already shaping up to be a full and eventful one for Physiotherapy New Zealand (PNZ) – and then there was COVID-19. Without a doubt, the pandemic has been the feature of this financial year. The rāhui occurred after our membership year had ended, but with the cancellation of some courses and Physiotherapy Conference 2020, there were a number of unplanned costs, as can be seen in the financial statements. Fortunately, PNZ has systems in place and sufficient “rainy day” reserves to weather the financial impact of COVID-19.

Our business continuity plan was trialled on Monday 23 March to test the ability of PNZ Office to work from home in an emergency. However, the one-day rehearsal became a two-month operation, thanks to the rāhui. The PNZ Office team worked tirelessly for members during this time. We experienced firsthand the value of a unified PNZ, which gave us a single voice when advocating for fair conditions from the Ministry of Health and Accident Compensation Corporation (ACC).

## Membership

Continuing the upward trend, PNZ ended the 2019/2020 year with a record 4,358 members. Our annual membership survey reminds us that our most valued services are insurance, access to professional development, connections within the profession and advocacy.

## Advocacy

Advocacy is not only valued by members but is one of our most critical roles. Throughout the year we continued to advocate for ACC funding for physiotherapists working under contracts and under the Cost of Treatment Regulations. During COVID-19, our advocacy resulted in a number of wins, including increased funding for telehealth rates for ACC-funded services.

Another key focus was to demonstrate the role for physiotherapy in long-term conditions that are not accident related. We worked with the Health and Disability System Review to raise awareness of physiotherapy, undertook significant work on the value of physiotherapy and are seeking opportunities for funding in primary care.

## Continuing Professional Development

Our major membership event was the biennial PNZ Business

Symposium in November 2019. It was a sellout, and the feedback confirms the value of this day for private practice owners.

Branches and special interest groups (SIGs) ran 96 events over the year, with a total attendance of 2,576. While COVID-19 caused disruption to education offerings, many were successfully moved online.

## Resources

Several significant online resources were added to the website's CPD & Practice section. The Clinical Governance Framework, developed by the Professional Development Committee and Professional Development Project Officer Anna Williams, is designed to help members create and implement clinical governance frameworks. The Clinical Director Guideline, which was developed by Sue Doesburg and a group of volunteers, supports physiotherapists undertaking the role of clinical director in private practice.

Our online webinar offerings continue to grow, with thanks due to our Physiotherapy Specialists. Two series of ethics case studies were also added to the website as a team training tool.

## Don't Say Oh, Say Physio campaign

The 'Don't Say Oh, Say Physio' campaign has resulted in an increase in public awareness of PNZ and our marketing material. The campaign continued during COVID-19 but was restyled to highlight that physiotherapists were still available via telehealth during the rāhui.

## PNZ unification

By the end of the reporting year, nine branches and four SIGs had completed the unification process. And by our AGM in November, the unification process should be complete. Branch and SIG committee members have undertaken a huge amount of work to achieve this goal.

## Thank you

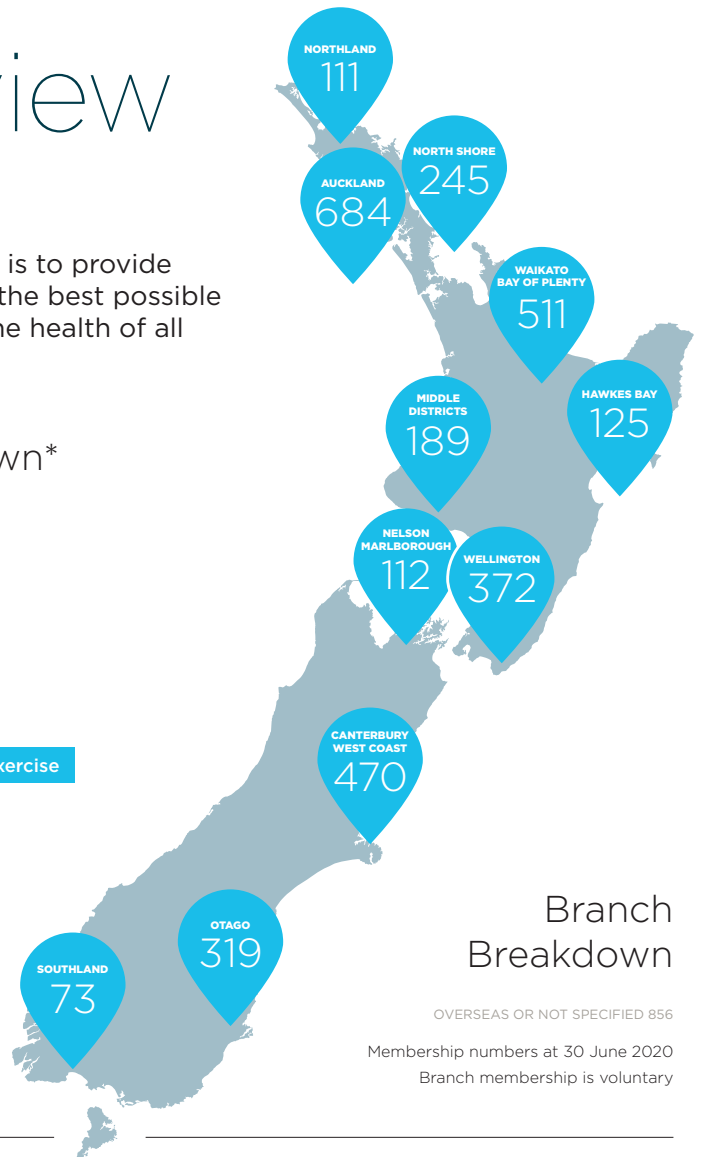
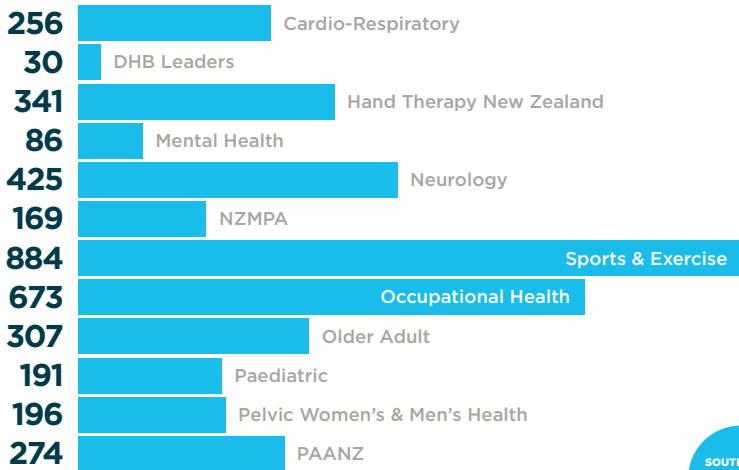
As you read through this Annual Report you can see the work of many people. Our paid staff and volunteers work hard to deliver the services our members value, particularly the PNZ Executive who support and guide the work of PNZ. In November, we farewell PNZ President Liz Binns, who has been a great personal and professional support to the PNZ team during her two terms.

# A Year in Review

## Physiotherapy New Zealand Membership

The mission of Physiotherapy New Zealand (PNZ) is to provide leadership and support to members that delivers the best possible outcomes for our members, the profession, and the health of all New Zealanders including whānau, hapu and iwi.

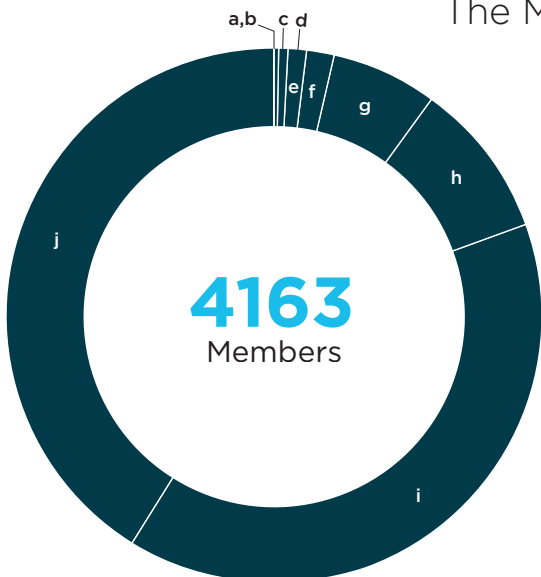
### Special Interest Group Breakdown\*



### Branch Breakdown

OVERSEAS OR NOT SPECIFIED 856  
 Membership numbers at 30 June 2020  
 Branch membership is voluntary

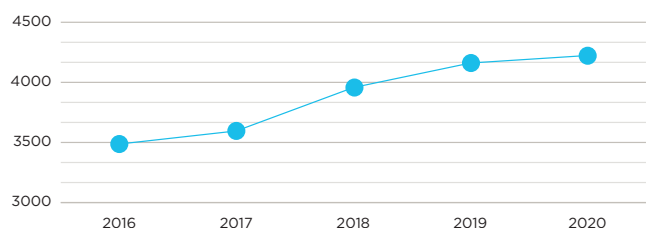
### The Membership Mix\*



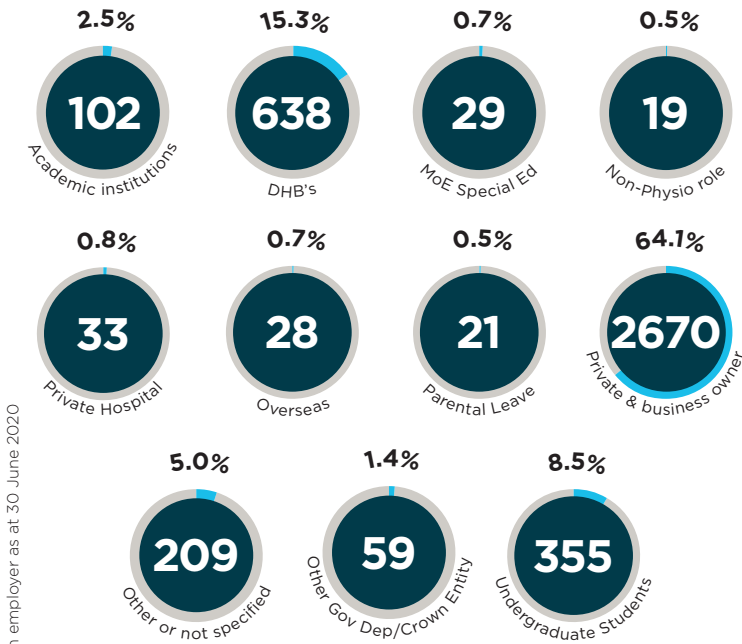
- a. 1 Affiliate Member (engaged in the business of physiotherapy)
- b. 3 Physiotherapy Assistants
- c. 15 Honorary/Life/Fellows
- d. 24 Retired
- e. 49 Overseas
- f. 59 Non-earner
- g. 271 Graduates (first & second year)
- h. 391 Undergraduate Students
- i. 1646 Full time
- j. 1704 Part Time



### Growth of Membership†



## Where We Work\*



\*main employer as at 30 June 2020

## Events Supported by PNZ†

96 WITH 2576

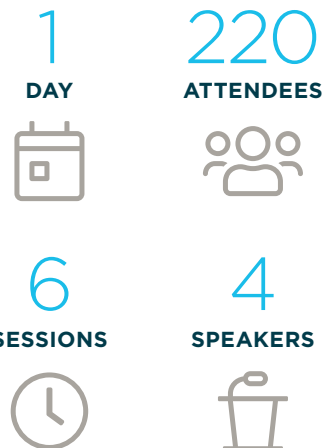
Events

Attendees

†between 1 July 2019 - 30 June 2020



## PNZ Business Symposium: Beyond 2019



## Supporting Evidence Based Practice

62

Articles requested via PNZ Library

4093

Visits to website CPD pages

5894

Visits to webinar pages

2547

Logit App users

## Change Programme\*

Completed transition: 13  
Working towards completion: 9

\*numbers as at 30 June 2020

Number of member queries: 330

## New resources

Clinical Governance Framework  
Clinical Director Guidelines  
Webinars: 3

# COVID-19

The impact of COVID-19 has been widespread and physiotherapy practice in New Zealand changed rapidly with the Government's implementation of a nationwide alert level system from early 2020. Our members, however, have proved their resilience continuing to support PNZ and work together as a united profession.

## Advocacy

Since the start of the alert level restrictions, PNZ advocated on behalf of members to Government agencies including the Ministry of Health (MoH) and Accident Compensation Corporation (ACC). We also worked closely with the Physiotherapy Board of New Zealand (PBNZ) to provide a coordinated response through the changing alert levels and keep all physiotherapists informed. Among this work, the team across PNZ influenced:

- MoH classification of physiotherapy as an essential service so that physiotherapists working for District Health Boards could to continue to work onsite under levels three and four.
- An increase in telehealth rates for ACC-funded services to help many physiotherapists in private practice continue to deliver their services virtually.
- Agreement from ACC to accept telephone calls as a method of telehealth.
- Expansion of ACC-funded telehealth services to include Physiotherapy Specialists.
- A moratorium from ACC on practice audits during the lockdown.

## DHB sector

Physiotherapy departments have continued to work hard in highly challenging conditions and we thank you all for your ongoing commitment. DHB physiotherapists have an important role to play in the rehabilitation of COVID-19 patients. International literature tells us rehabilitation can take months and needs to be managed carefully, meaning your expertise will be essential.

## Private practice

This year's alert level restrictions hit community-based physiotherapy practices hard, with clinics having to close their doors and integrate new ways of doing business. The speed at which practices adapted to alternative systems and processes, such as telehealth, was impressive and allowed many members of the public to continue receiving physiotherapy services. Again, thank you for your support through this time.

## Tertiary education

All three physiotherapy schools were forced to move their teaching online at the start of Alert Level Four. For such a hands-on profession this required fast thinking and an enormous amount of work by academic staff, who pooled their resources to prevent duplication and reduced the heavy workload by sharing resources and lectures. Students graduating this year will have demonstrated their competence under far from ideal circumstances, which deserves our respect. Thank you to the hard working academic staff who were able to provide the support and expertise needed to make this possible and maintain the strong caliber of the future profession.

## Ongoing support

PNZ's priority remains the same: the continued delivery of physiotherapy services to the public to meet the health needs of New Zealanders and keep the profession strong.





# Tae Ora Tinana

As the official Māori partner of Physiotherapy New Zealand (PNZ), Tae Ora Tinana is responsible for advocating for hauora Māori and tikanga Māori within the physiotherapy profession in New Zealand. Tae Ora Tinana kaitiaki (guardians) support PNZ to work within a framework that respects and embodies the articles of Te Tiriti o Waitangi and prioritises the profession's commitment to address Māori health inequities. The group is supported by kaumatua Matua Bill and Whaea Pat Barlow, and driven by its values: Māoritanga, whanaungatanga, manaakitanga, hauora and mātauranga.

## Revitalisation

The strategic direction for Tae Ora Tinana in the 2019-2020 year was to rebuild and reconnect, and our achievements for the year reflect this. A strategic planning hui held in Wellington in October 2019 was an opportunity to reflect on these successes and discuss our direction going forward. The hui, which was facilitated by consultant Kataraina Pipi, was attended by our kaumātua Matua Bill and Whaea Pat Barlow along with kaitiaki Maarama Davis (Ngāti Awa), Witana Petley (Ngāti Porou, Ngai Te Rangī), Ulima Tofi (Rongowhakaata, Ngāti Maniapoto, Ngāti Hamoa), Emma Webb (Ngā Puhī) and Keistin Woodman (Ngā Puhī). Bridget Watson (Ngāti Hauiti) joined via Zoom and Miranda Buhler (Ngāti Pākehā) was unable to attend.

In November, Ulima and Emma were elected as our co-chairs. Not only will the appointment provide more effective leadership, but it gives a clear point of contact for PNZ and other organisations we work with.

## Whanaungatanga (connection)

This year marked a significant milestone for Māori physiotherapists with the implementation of a designated Māori seat on the PNZ Executive. Tae Ora Tinana kaitiaki Keistin Woodman was elected unopposed to the designated position at the PNZ the designated position held in Auckland last November. The designated Māori seat was included in the new PNZ Constitution agreed in 2018 to ensure a Māori presence at PNZ Executive level. To be eligible, candidates must have Māori whakapapa and be endorsed by Tae Ora Tinana.

Throughout the year, kaitiaki have met regularly for online meetings to oversee governance of the group and set operational goals.

Ulima and Emma were invited to attend the PNZ Executive planning hui online in April 2020. This was a valuable opportunity for Tae Ora Tinana to contribute at the governance level of PNZ and is an example of Te Tiriti in action. Ulima and Emma also met regularly with PNZ President Liz Binns and PNZ Chief Executive Sandra Kirby, further strengthening the working relationship and shared direction of PNZ and Tae Ora Tinana.

Our relationship with the Australian Physiotherapy Association (APA) continues to grow. In October 2019, Emma attended the APA Conference in Adelaide. There she met with the Aboriginal and Torres Strait Islander Health Committee (ATSIHC) chair Michael Reynolds and former chair Marilyn Morgan.

## Manaakitanga/hauora (support and guidance)

Throughout the year, Tae Ora Tinana met with Māori physiotherapy students to help support them on their study journey. Witana attended the presentation of the University of Otago award for top Māori physiotherapy student to Toby Hoeata. At the Auckland University of Technology (AUT) awards, Ulima presented the top Māori physiotherapy student Te Iti Kahurangi award to Puawai Claire.

Ulima was invited to present on bicultural health practice in the context of physiotherapy to first-year Waikato Institute of Technology (Wintec) physiotherapy students in September 2019, where he also spoke about the role of Tae Ora Tinana.

## Mātauranga (knowledge)

One of the roles of Tae Ora Tinana is to provide feedback on physiotherapy research proposals. We continue to be active in this area, and this year gave advice and guidance on a number of proposals. A key document on the PNZ website outlines the criteria for when to consult Tae Ora Tinana.



### Māoritanga

Tai Ora Tinana members (past and present) continue to lead by example within the physiotherapy profession. Maarama is now working as a professional advisor for the Physiotherapy Board of New Zealand (PBNZ), while Ulima and Witana are on the working group reviewing cultural competency standards for PBNZ. Former kaitiaki Ricky Bell was appointed Head of Physiotherapy at Wintec in January.

### Farewell

This year we said farewell to Matua Grant Mawston (Te Ati Awa), who has stepped down after many years serving as part of Tae Ora Tinana. As a kaitiaki, Grant has worked hard advocating and promoting the importance of Māori values within physiotherapy and particularly at AUT. He mihi whakamoemiti ki a koe e te rangatira.

### Looking forward

The strategic planning hui in September 2020 will help Tae Ora Tinana build on the work already achieved this year. As part of this mahi, we will continue to connect with students at the three physiotherapy schools and develop relationships with organisations to strengthen the voice of Māori in physiotherapy.

Nā reira, he mihi nui ki a koutou katoa. He whakatauāki kei te tautoko te mahi o te whānau o Komiri Aotearoa.

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“Whaia te pae tawhiti kia tata

Whaia te pae tata Whakamaua kia tina”

Seek out the distant horizons

Cherish those you attain

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# Awards & Scholarships

## SCHOLARSHIP TRUST

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Established in 1980, the Scholarship Trust provides financial support for PNZ members to promote, encourage and assist research and other innovative practice activity that develops the physiotherapy profession within the wider health sector. It does this through enhancing physiotherapy knowledge and effectively contributing to the evolution of health sciences.

Congratulations to the following 2019 recipients of funding awards from the Scholarship Trust:

### Professor Haxby Abbott

**Project:** A population-based survey examining the prevalence and treatment of musculoskeletal disorders in New Zealand adults.

**Awarded:** \$3,471.80

### Dr Jennifer Dunn

**Project:** Physiotherapy clinical guidelines for people with spinal cord injury.

**Awarded:** \$12,000.00

### Dr Margie Olds

**Project:** Electromyography of the shoulder during exercises: effects on progressive load and fatigue on muscle activation levels.

**Awarded:** \$5,600.00

### Dr Nico Magni

**Project:** A new perspective on hand osteoarthritis pain and treatment.

**Awarded:** \$18,779.60

*Please note that there will be no Scholarship Trust Fund grant round for 2020.*

## ML ROBERTS AWARD

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The ML Roberts Award was introduced in 1985 following a bequest from Mary Roberts, one of the early principals of the University of Otago School of Physiotherapy, to support and encourage student research. The prize includes free membership with PNZ as well as insurance for the year following graduation.

The award is given to the student/students who submit the best research project as part of their Year Four programme.

Congratulations to the following winners of the ML Roberts Award for 2019:

### Auckland University of Technology (AUT): Emily Churton and Suzy Falconer

**Project:** New Zealand secondary school students' knowledge attitude and behaviours towards sports-related concussion.

### University of Otago School of Physiotherapy: Emma Robinson, Jarrod Bowick, Kate Spencer, Morgan Rowan and Hannah Shaw

**Project:** The lived experience of people with neuromuscular disease using non-invasive ventilation.

*Please note that Wintec are not included in the awards at present as they do not yet have final year students.*

# Governance Committees

## Finance Risk and Audit Committee

The Finance Risk and Audit Committee (FRAC) is the governance committee of the PNZ Executive that focusses on the integrity of PNZ's financial systems, financial reporting and business planning, regulatory compliance, and risk management. FRAC is also responsible for the PNZ and Scholarship Trust investment portfolios, managed by Jarden. A key achievement was the review of the statements of investment policy and objectives (SIPOs) and a move to ethical investing. COVID-19 saw PNZ implement its remote working plan, with office staff working remotely for nine weeks. The unification project has progressed within the agreed timelines and budgets.

## Rules and Policies Committee

As part of the governance review, the PNZ Executive set up a Rules and Policies Committee in 2019. The committee is responsible for overseeing the development, monitoring and review of the PNZ constitution, PNZ governance policies and procedures, and terms of reference documents for PNZ governance committees. The initial focus of the committee is on the current PNZ governance policies and processes. Following a call for interested members, five people were selected onto the committee: PNZ President Liz Binns (chair), Clare Foster, Fiona Murdoch, Laurie Moore and Leanne Robinson.

# Branch Reports

## Auckland

The highlight for the Auckland Branch was the Annual Branch Symposium in October 2019. The event covered hand and upper limb therapy, and attracted a large turnout. The knowledge of the six speakers, and the venue and catering were all exceptional. Four clinical evenings were offered during the year covering a variety of topics, with two held via Zoom due to COVID-19. All sessions were well attended. Following a member survey, the branch is investigating offering further clinical evenings differently. Unification with PNZ is expected to be complete in 2020.

## Canterbury and West Coast

The Canterbury and West Coast Branch has worked hard to create and reinforce a local PNZ community. This included creating a Facebook page to facilitate discussion and information sharing. Video presentations and professional development events allowed contact for remote members and all members during the COVID-19 lockdown. Professional development included clinical teaching for hip management, free CPR refresher courses, speakers on managing personal chronic stress and recognising acute mental distress, and a presentation from Jean Erwin Trust award recipient Anne Sinnott. The branch recognised Kate Bryce as physiotherapist of the year for her work in the field of exercise as medicine.

## Hawke's Bay

The Hawke's Bay Branch was busy again with a continuing professional development programme, including the annual symposium in August 2019. Guest speakers were Dr Melinda Parnell, team doctor for the Silver Ferns and the medical director for netball at High Performance Sport New Zealand; Lee Gardiner with a workshop on restorative breathing; Nikki Wawatai-Aldrich on Māori pronunciation; and Dr Ben Hinchliff on the Accident Compensation Act 2001. The highlight was the social evening in November, where a large turnout enjoyed guest speakers Dusty and Bronagh Quinn on physiotherapy's role in the triage and management of concussion.

## Middle Districts

The highlight for Middle Districts was an educational day on bariatric clients. Also of note, the branch completed its unification with PNZ. Several internet webinars were offered, and these were well received. However, the Journal Club, which has been poorly supported, was discontinued. The challenge, as always, is the large geographic area the branch covers, making it hard for members to attend events. Looking forward, the branch is reviewing offerings as access to internet-based continuing professional development has been enhanced with the unification with PNZ. A vestibular course is planned for October 2020 in Whanganui.

## Nelson/Marlborough

The Nelson/Marlborough Branch had a quieter year in terms of educational opportunities for members. During the latter part of 2019, the committee's focus was on the unification with PNZ and encouraging member involvement in the process. A CPR course was organised for members in August 2019. In February 2020, Physiotherapy Specialist (Musculoskeletal) Dr Angela Cadogan presented a day seminar on shoulder diagnosis and non-surgical management of rotator cuff tears, which well received. The COVID-19 lockdown impacted significantly on the committee and branch activity. The committee is now revisiting plans for the remainder of 2020 and beyond.

## Northland

The Northland Branch committee was largely unchanged from last year and enjoyed consistent attendance at meetings. A highlight was a course on motivational interviewing in September 2019 conducted by Chris Higgs from the University of Otago School of Physiotherapy. Also of note, the branch completed its unification with PNZ in March 2020. During the COVID-19 lockdown period, the branch effectively used telehealth to contribute to the community. Going forward, the branch hopes to host events that were interrupted by the pandemic, such as the annual forum and large group in-service courses.

## North Shore

Highlights for the North Shore Branch included voting to become part of a unified PNZ at a branch special general meeting in October 2019. Clinical continuing professional development presentations were offered through the year, including two webinars presented during the COVID-19 lockdown, thanks to dietitian Dr Caryn Zinn, and physiotherapists Tracy Holden and Dr Daniel O'Brien. These were recorded and shared on the PNZ website. The branch's Auckland University of Technology student representative continues to provide strong links to student members. Two St John First Aid Level Two courses were run for the fourth consecutive year.

## Otago

The major achievement for the Otago Branch was hosting the successful Southern Physiotherapy Symposium in Queenstown in November 2019. The symposium and pre-conference workshops were all fully subscribed. Speakers included Professor Peter O'Sullivan, Professor Ewa Roos, Dr Lou Aitken, Professor Susan Whitney, Tania Clifton-Smith, Dr Ben Darlow, Dr Richard Ellis, Professor Debra Waters and Cam Calkoen. The event was supported by the University of Otago as part of its 150th anniversary celebrations. Also of note, Mark Shirley stepped down as branch president after dedicating more than six years to the role.

## Southland

Highlights for the Southland Branch included hosting specialist musculoskeletal physician Dr Steve Bently, the Southern Physiotherapy Symposium and a visit to Invercargill by Dr Stanley Paris, pioneer in manual and manipulative physiotherapy. In February, Māori culture advisor Richard Rongen and Southern District Health Board (DHB) nurse educator Nicola Brandsen gave a presentation about connecting Te Tiriti o Waitangi with professional practice, and online opportunities available through the DHB. The branch lost some momentum with COVID-19, but going forward, plans to re-engage Richard for further assistance on Māori cultural education.

## Waikato/Bay Of Plenty

The highlight for the Waikato/Bay of Plenty Branch was two sold-out motivational interviewing workshops with Chris Higgs in August 2019. Also of note was the AGM held in Hamilton in November 2019 with speakers including social worker Glenda Light on the person-centred experience, physiotherapist Timi Tapara on diversity of health outcomes and physiotherapist Andrew Clark on the Physiotherapy Board of New Zealand's reviews and ethics. Due to COVID-19, in-person events were successfully converted online. About 140 members attended a Zoom presentation in May 2020, with clinical psychologist Veerle Poels on mindfulness for physiotherapists. Other Zoom presentations are planned, including from Physiotherapy Specialists Jacinta Horan and Melissa Davidson.

## Wellington

The highlights for the Wellington Branch included several high-quality two-day workshops. Notably, Physiotherapy Specialist (Musculoskeletal) Dr Angela Cadogan presented on the assessment and management of the shoulder, and Dr Bronnie Lennox Thompson on cognitive behavioural therapy for physiotherapists. The professional link with local primary health organisation Te Awakairangi Health Network continued, with joint physiotherapy/general practitioner continuing professional development (CPD) evenings planned. Following an AGM discussion and membership vote, the branch completed the PNZ unification process. The branch is excited about the opportunities for further CPD events with leading health professionals following PNZ unification.

# Special Interest Group Reports

## Cardio-Respiratory (CRSIG)

A highlight for the Cardio-Respiratory Special Interest Group (CRSIG) was a workshop by Professor Julie Redfern held in Auckland in 2019, which was well-attended and prescient, given its focus on telehealth. Throughout the COVID-19 period, the SIG was incredibly busy. Activities included providing regular forums to support members, contributing to the Allied Health Aotearoa New Zealand COVID-19 rehabilitation document, advocating for clear guidance from the Ministry of Health for cardio-respiratory physiotherapists working with COVID-19 patients and promoting the role of cardio-respiratory physiotherapists through the media. A silver lining has been establishing regular education sessions via Zoom and an increased media presence.

## District Health Board Leaders (DHB Leaders)

The overall highlight for the District Health Board (DHB) Leaders Special Interest Group was the annual forum held in Tauranga in 2019. The theme, 'Physiotherapy Leading the Way: Making the Shift into the Community', foreshadowed the COVID-19 response as DHBs focussed on keeping people out of hospitals in readiness for COVID-19 admissions. During this period, ward and ICU physiotherapists prepared for treating COVID-19 patients, while some physiotherapists were redeployed to help prevent admissions and early supported discharge, and others connected with their patients via telehealth. Going forward, DHB Leaders will be striving to build on these opportunities.

## Hand Therapy New Zealand (HTNZ)

The highlight for Hand Therapy New Zealand (HTNZ) has been its membership, who continue to be engaged and innovative. A large percentage of members have post-graduate qualifications, including a number undertaking their PhDs. The post-graduate Hand and Upper Limb Therapy paper at Auckland University of Technology continues to be sought-after, with some members involved in delivering the paper. COVID-19 demonstrated the innovation of members, who ensured patients received the best care possible using telehealth. Members stayed connected with colleagues on the HTNZ members-only Facebook page. Going forward, HTNZ will continue to work with members to ensure the SIG goes from strength to strength.

## Neurology (NSIG)

Highlights for the Neurology Special Interest Group (NSIG) have included the increasing popularity of the SIG's webinar series, with typically over 100 attendees, as well as a subsidised roadshow for members in late 2019 of the 'Motor Relearning: A Problem-Solving Approach' course. The SIG restructured its grants scheme to better meet the needs of all members, dividing funding into an academic/research grant and a continuing professional development grant. The final stage of the SIG's merger with PNZ is in progress. Going forward, NSIG will look at expanding its virtual education offerings to members.

## New Zealand Manipulative Physiotherapists Association (NZMPA)

It was business as usual for the New Zealand Manipulative Physiotherapists Association (NZMPA) until the COVID-19 lockdown, which meant all planned continuing professional development (CPD) courses were cancelled and members began working from home. However, NZMPA coped well, and thanks to a robust financial position, was able to support members by greatly reducing membership and course fees for the remainder of 2020. Over the next 12 months, NZMPA will explore the diversification of CPD courses through blended delivery. The SIG is also looking forward to its official amalgamation with PNZ.

## Occupational Health Physiotherapy Group (OHPG)

Following a survey of members, the Occupational Health Physiotherapy Group (OHPG) has boosted continuing professional development opportunities, in particular webinars. To this end, four webinars with invited speakers have been planned throughout 2020. Also of note, the SIG has purchased a two-year license for the Good Yarn programme, which delivers mental well-being workshops in the workplace. Six OHPG members have been trained to deliver the workshops, which will be rolled out to OHPG members and other physiotherapists over the coming months. OHPG will be included under the PNZ umbrella following PNZ's Annual General Meeting.



### Physiotherapy For The Older Adult (OASIG)

One of the highlights for the Older Adult Special Interest Group (OASIG) was the study day held in Christchurch in September 2019 on the treatment and management of advanced Parkinson's disease. The SIG also successfully completed the unification process with PNZ. Looking forward, OASIG plans to investigate the accessibility of physiotherapy services in residential care, which is particularly relevant given the effects of COVID-19. The pandemic has highlighted that the health of older adults needs greater consideration and that physiotherapists have an important role in maintaining the health and function of this population.

### Paediatric (PSIG)

The highlight for the Paediatric Special Interest Group (PSIG) has been monthly Zoom continuing professional development evenings, which evolved when the annual study day was cancelled because of COVID-19. These covered a variety of topics and were well attended. Also of note, committee members organised an international multidisciplinary e-health paediatric conference, again due to COVID-19. This low-cost event included international speakers and attendees. Committee members worked in multi-disciplinary clinical networks to develop guidelines for cerebral palsy and Down syndrome. The SIG also worked on an informed consent project for special schools, consulting with the Physiotherapy Board of New Zealand and the Ministry of Education.

### Pelvic, Women's And Men's Health (PVMH)

The Pelvic, Women's and Men's Health (PVMH) committee continued to support its members and adapted to COVID-19 by offering free Zoom meetings and hosting speakers from around the world. The committee received positive feedback about these events and is keen to offer more. PVMH promoted pelvic health nationally, with members Melissa Davidson, Liz Childs and Sharon Wilson writing articles or giving radio interviews. Looking forward, the SIG is planning another pelvic health hui for March/April 2021 in Wellington.

### Physiotherapy Acupuncture Association Of New Zealand (PAANZ)

The past 12 months saw a huge change in the activity of the Physiotherapy Acupuncture Association of New Zealand (PAANZ). While the year started with well-supported face-to-face courses, a stable membership and ongoing work toward unification, it finished with the cancellation of many courses due to COVID-19. Thanks to the education team, learning immediately went online, and Zoom vignette and case study evenings were offered free for members over the lockdown period. Going forward, PAANZ will continue to support its members with ongoing advocacy, free Zoom education opportunities, reduced course fees, podcasts and practical courses. After six years hard work at the helm of PAANZ, Derek Timmins is standing down as President.

### Physiotherapy In Mental Health (PiMH)

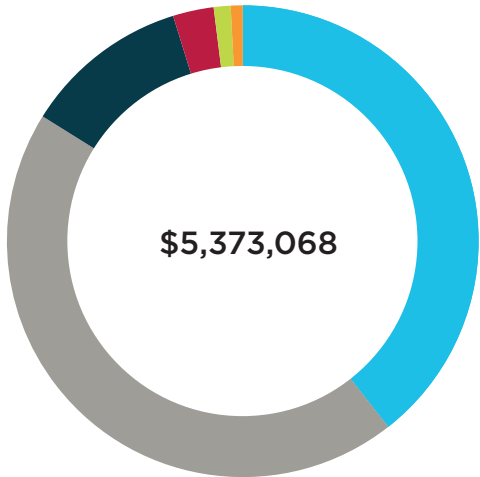
Physiotherapy in Mental Health (PiMH) welcomed new committee members and is grateful for everyone's contributions. The SIG is now connected with the mental health subgroup of the Australian Physiotherapy Association via Facebook and has joined the International Organization of Physical Therapy in Mental Health. In conjunction with the Mental Health Education & Resource Centre, the SIG offered a free workshop for physiotherapists on managing psychological distress and suicide risk, and obtained a discount on other courses. Progress continues toward achieving ACC funding for physiotherapy in primary care, particularly in sensitive claims.

### Sports And Exercise Physiotherapy New Zealand (SEPNZ)

The last 12 months of Sports and Exercise Physiotherapy New Zealand (SEPNZ) education has had its ups and downs. On a positive note, five SEPNZ certificate courses were held successfully, and the Sideline Management, Lower Limb in Sport, and Injury Prevention and Performance Enhancement courses were all sold out. With COVID-19, the SIG will be working to bring continuing professional development offerings to members across all delivery formats, incorporating digital, face-to-face and practical sessions where possible. Looking forward, the SIG will continue to adapt to support members' needs and learning requirements.

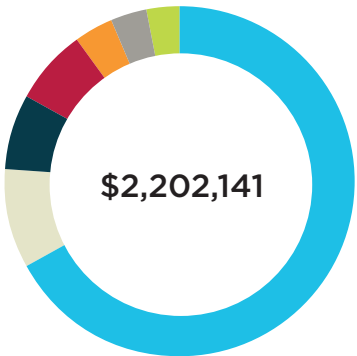
# Financial Overview

Assets 2020



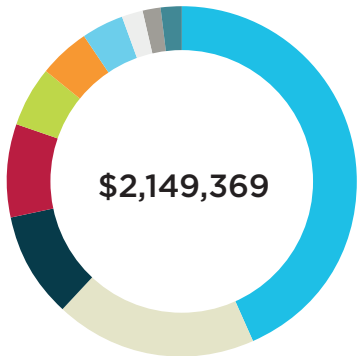
- Investment - Scholarship Trust
- Investment - PNZ
- Cash & Cash Equivalents - PNZ
- Cash & Cash Equivalents - Branches
- Fixed Assets
- Cash & Cash Equivalents - Scholarship Trust

Revenue 2020



- Subscriptions
- Unification Income
- Course Fees & other income
- Interest & Dividends
- Insurance Premiums
- PNZ Symposiums & Conferences
- Advertising

Expenses 2020



- People
- Office & Compliance Costs
- Marketing/Publications
- Course & Other Resource Costs
- Governance & Meeting
- Advocacy
- Change Programme
- Symposium & Conference Costs
- Depreciation
- Scholarships/Grants & Awards

# Financial Report for the year ended 30 June 2020

The consolidated financial statements represent the combined financial activities of Physiotherapy New Zealand Incorporated, the Physiotherapy New Zealand Branches and New Zealand Society of Physiotherapists Scholarship Trust.

Four Special Interest Groups (SIGs) who had unified with Physiotherapy New Zealand are included in these consolidated financial statements from their date of unification.

The financial statements have been produced under the financial reporting standards (tier 2 of the PBE IPSAS – reduced Disclosure Regime). Under these financial reporting standards the results are reported on a consolidated group basis.

## STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

The PNZ consolidated net surplus before tax for the year ended 30 June 2020 was **\$52,772**.

This consolidated net surplus comprises:

Physiotherapy New Zealand	\$69,100
New Zealand Society of Physiotherapists Scholarship Trust	\$58,482
PNZ Branches*	(\$74,810)
	<b>\$52,772</b>

**Physiotherapy New Zealand** **\$69,100**

The operating surplus includes:

PNZ operations	\$60,669
Investment gains	\$8,431

The operating surplus includes the investment in the Change Program for the unified PNZ.

Branches have been consolidated for the full year, \* initially as separate entities to their date of unification consistent with previous years, and then as part of PNZ operations.

As at the 30 June 2020, the Auckland and Nelson Marlborough branches had not fully completed all the steps to unification.

**New Zealand Society of Physiotherapists Scholarship Trust** **\$58,482**

The Scholarship Trust had total income of \$71,822. This includes interest and dividends received of \$67,955 and gains on investments of \$3,867. Expenses, including scholarships granted and operating expenses totalled \$13,340.

During the year the Scholarship Trust continued to towards the goal of all investments being in socially responsible organisations and funds. This ethical investment approach will be closely monitored over time.

**PNZ Branches** **(\$74,810)**

The PNZ Branches recorded an overall net deficit of \$74,810. This deficit is the result of no capitation paid to the Branches and the operational results of Branch activities.

## Statement of Financial Position

The PNZ group remains in a strong overall financial position with accumulated funds and reserves of \$4,233,955 at 30 June 2020, and working capital at \$1,619,568.

Under the Financial Reporting standards the investments held for both Physiotherapy New Zealand and New Zealand Society of Physiotherapists Scholarship Trust are valued at “fair market value”.

My thanks go to the team at the PNZ office for their commitment to delivering services and value to Members whilst always being mindful of controlling costs.

I would also like to thank the Finance Risk and Audit team for their ongoing financial stewardship and support during the year. Liz Binns, David Baxter, Scott Thompson, Nick Conn and Grant Chittock have provided invaluable expertise, time and commitment to the committee.

## Mike Timmer

Chair

Finance Risk and Audit Committee

# Independent Auditor's Report To The Members Of Physiotherapy New Zealand Incorporated

## Report on the Audit of the Consolidated Financial Statements

### Opinion

We have audited the consolidated financial statements of Physiotherapy New Zealand Incorporated and its subsidiaries (together, "the Group"), which comprise the consolidated statement of financial position as at 30 June 2020, and the consolidated statement of comprehensive revenue and expense, consolidated statement of changes in net assets/equity and consolidated cash flow statement for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Group as at 30 June 2020, and its consolidated financial performance and its consolidated cash flows for the year then ended in accordance with Public Benefit Entity Standards Reduced Disclosure Regime ("PBE Standards RDR") issued by the New Zealand Accounting Standards Board.

### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) ("ISAs (NZ)"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Group in accordance with Professional and Ethical Standard 1 International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Group or its any of its subsidiaries.

### Other Information

The PNZ Executive is responsible for the other information. The other information obtained at the date of this auditor's report is information contained in the annual report but does not include the consolidated financial statements and our auditor's report thereon.

Our opinion on the consolidated financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the consolidated financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the consolidated financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### PNZ Executive Responsibilities for the Consolidated Financial Statements

The PNZ Executive is responsible on behalf of the Group for the preparation and fair presentation of the consolidated financial statements in accordance with PBE Standards RDR, and for such internal control as the PNZ Executive determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, the PNZ Executive is responsible on behalf of the Group for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the PNZ Executive either intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

## Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these consolidated financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the External Reporting Board's website at: <https://www.xrb.govt.nz/assurance-standards/auditors-responsibilities/audit-report-7/>.

This description forms part of our auditor's report.

## Who We Report To

This report is made solely to the Group's members, as a body. Our audit work has been undertaken so that we might state those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Group and the Group's members, as a body, for our audit work, for this report or for the opinions we have formed.

*BDO Wellington Audit Limited*

BDO Wellington Audit Limited  
Wellington  
New Zealand

16th October 2020

Physiotherapy New Zealand Incorporated  
(Consolidated) Statement of Comprehensive Revenue  
and Expense for the year ended 30 June 2020

		<b>GROUP</b>	
	<i>Note</i>	June 2020 \$	June 2019 \$
<b>REVENUE</b>			
Exchange Revenue	5	1,843,992	1,956,529
Non Exchange Revenue	5	205,044	1,440
Interest Received	6	102,677	108,033
Dividends Received	6	38,130	35,852
Realised and Unrealised Gain/(Loss) on Investment	6	12,298	67,282
<b>Total Revenue</b>		<b>2,202,141</b>	<b>2,169,136</b>
<b>DIRECT COSTS</b>			
Course Related Costs		105,465	103,725
Merchant Credit Card Fees		41,799	42,001
<b>Total Direct Costs</b>		<b>147,264</b>	<b>145,726</b>
<b>LESS EXPENDITURE</b>			
Advocacy	20	100,274	34,362
Marketing		124,267	135,903
Newsletter and Journal Costs		88,285	81,093
Conference / Business Symposium Expenses		38,579	264,671
Scholarship Awards		37,692	56,877
Governance and Standing Committees		92,914	102,688
Presidential Honorarium and Expenses		27,558	30,657
Salaries	19	907,938	759,974
Employer Contributions (Kiwisaver)		27,195	26,051
Audit Fees		15,790	16,430
Office Rental		78,024	83,101
Depreciation / Amortisation	14	38,976	43,567
Other Expenses	21	424,613	431,369
<b>Total Operating Expenses</b>		<b>2,002,105</b>	<b>2,066,743</b>
<b>NET SURPLUS / (DEFICIT) BEFORE TAXATION</b>		<b>52,772</b>	<b>(43,333)</b>
Taxation Expense	11	25,231	11,242
<b>NET SURPLUS / (DEFICIT) AFTER TAXATION</b>		<b>27,541</b>	<b>(54,575)</b>
<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE FOR THE PERIOD</b>		<b>27,541</b>	<b>(54,575)</b>

Physiotherapy New Zealand Incorporated  
(Consolidated) Statement Of Financial  
Position as at 30 June 2020

		<b>GROUP</b>	
	<i>Note</i>	June 2020 \$	June 2019 \$
<b>ACCUMULATED FUNDS AND RESERVES</b>			
Accumulated Funds		4,233,955	4,206,414
<b>TOTAL ACCUMULATED FUNDS AND RESERVES</b>		<b>4,233,955</b>	<b>4,206,414</b>
Represented by;			
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	<b>7</b>	697,527	1,141,968
Current Investments	<b>8</b>	1,847,369	1,747,186
Receivable (from exchange transactions)		38,384	26,514
GST		7,257	19,021
Prepayments		168,144	124,098
Total Current Assets		<b>2,758,681</b>	<b>3,058,787</b>
<b>CURRENT LIABILITIES</b>			
Payables (from exchange transactions)	<b>9</b>	68,645	97,385
Accruals	<b>9</b>	171,372	157,382
Income in Advance	<b>10</b>	894,570	865,976
Taxation	<b>11</b>	4,526	(7,590)
Other Current Liabilities		0	1,708
Total Current Liabilities		<b>1,139,113</b>	<b>1,114,861</b>
<b>WORKING CAPITAL</b>		<b>1,619,568</b>	<b>1,943,926</b>
<b>NON CURRENT ASSETS</b>			
Plant, Property & Equipment	<b>12</b>	31,055	45,398
Intangible Assets	<b>13</b>	31,025	64,696
Investments	<b>8</b>	2,552,307	2,152,394
Total Non-Current Assets		<b>2,614,387</b>	<b>2,262,488</b>
<b>NET ASSETS/(LIABILITIES)</b>		<b>4,233,955</b>	<b>4,206,414</b>

President



Dated this 16th day of October 2020

Chief Executive



Dated this 16th day of October 2020

Physiotherapy New Zealand Incorporated  
(Consolidated) Statement Of Cash Flow  
for the year ended 30 June 2020

	<b>GROUP</b>	
<i>Note</i>	<b>June 2020</b>	<b>June 2019</b>
	<b>\$</b>	<b>\$</b>
<b>Cash Flow From Operating Activities</b>		
<i>Cash was provided from:</i>		
Receipts From Customers	2,308,047	2,092,445
Interest Received	102,677	108,033
Dividend Received	38,130	35,852
Income Tax Paid	(13,114)	(6,494)
	<u>2,435,740</u>	<u>2,229,836</u>
<i>Cash was applied to:</i>		
Payments to Suppliers	(1,502,412)	(1,461,044)
Payments to Employees	(889,386)	(748,768)
	<u>(2,391,798)</u>	<u>(2,209,812)</u>
Net Cash Inflow / (Outflow) from Operating Activities	<u><b>43,942</b></u>	<u><b>20,024</b></u>
<b>Cash Flow From Investing Activities</b>		
(Purchase)/Sale of Intangible Assets	0	(60,750)
(Purchase)/Sale of Investments	(487,799)	560,960
(Purchase)/Sale of Fixed Assets	(584)	(12,209)
Net Cash (Outflow) / Inflow from Investing Activities	<u><b>(488,383)</b></u>	<u><b>488,001</b></u>
<b>Cash Flow From Financing Activities</b>		
Net Cash Inflow (Outflow) from Financing Activities	0	0
<b>Net (Decrease) / Increase in Cash Held</b>	<u><b>(444,441)</b></u>	<u><b>508,025</b></u>
Opening Bank	1,141,968	633,943
<b>Closing Bank</b>	<u><b>697,527</b></u>	<u><b>1,141,968</b></u>



Physiotherapy New Zealand Incorporated  
 (Consolidated) Statement Of Net Asset / Equity  
 for the year ended 30 June 2020

	<b>GROUP</b>
	<b>\$</b>
<b>Opening Balance as at 1 July 2018</b>	<b>4,260,989</b>
<i>Total Comprehensive Revenue and Income for the Year</i>	<i>(54,575)</i>
<b>Closing Balance as at 30 June 2019</b>	<b>4,206,414</b>
<b>Opening Balance as at 1 July 2019</b>	<b>4,206,414</b>
<i>Total Comprehensive Revenue and Income for the Year</i>	<i>27,541</i>
<b>Closing Balance as at 30 June 2020</b>	<b>4,233,955</b>

Note

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# Physiotherapy New Zealand Incorporated (Consolidated) notes to and forming part of the Financial Statements for the year ended 30 June 2020

## 1. Reporting Entity

Physiotherapy New Zealand Incorporated is a public benefit entity for the purposes of financial reporting in accordance with the Financial Reporting Act (2013). These consolidated financial statements for the year ended 30 June 2020 comprise the controlling entity and its controlled entities (together referred to as the 'Group') and individually as 'Group entities'.

## 2. Basis of preparation

### (a) Statement of Compliance

The consolidated financial statements have been prepared in accordance with New Zealand Generally Accepted Accounting Practice ("NZ GAAP"). They comply with Public Benefit Entity International Public Sector Accounting Standards ("PBE IPSAS") and other applicable Financial Reporting Standards, as appropriate for Tier 2 [not-for-profit] public benefit entities, for which all reduced disclosure regime exemptions have been adopted. The Group qualifies as a Tier 2 reporting entity as for the two most recent reporting periods it has had between \$2m and \$30m operating expenditure.

These financial statements were authorised for issue by The PNZ Executive on 16 October 2020.

### (b) Measurement basis

The consolidated financial statements have been prepared on the historical cost basis, except for the following items in the Statement of Financial Position, which are measured at fair value: Investments.

### (c) Functional and presentational currency

The financial statements are presented in New Zealand dollars (\$) which is the controlling entity's functional and Group's presentation currency, rounded to the nearest dollar. There has been no change in the functional currency of the Group or any significant foreign operations of the Group during the year.

## 3. Use of judgements and estimates

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from those estimates. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised and in any future periods affected.

### (a) Judgements

There are no judgements made in applying accounting policies that have had significant effect on the amounts recognised in the consolidated financial statements.

### (b) Assumptions and estimation uncertainties

There are no assumptions and estimation uncertainties that have a significant risk of resulting in a material adjustment in the year ending 30 June 2020.

## 4. Significant accounting policies

The accounting policies set out below have been applied consistently to all periods in these Financial Statements and have been applied consistently by the Group. Certain comparative amounts in the Statement of Comprehensive Revenue and Expense have been reclassified and / or represented as a result of the changes in accounting policies during the current period.

### (a) Basis of Consolidation

#### (i) Controlled Entities

Controlled entities are entities controlled by the Group, being where the Group has power to govern the financial and operating policies of another entity so as to benefit from that entity's activities. The financial statements of the Group's controlled entities are included in the consolidated financial statements from the date that control commences until the date that control ceases. Subsequent changes in a controlled entity that do not result in a loss of control are accounted for as transactions with controllers of the controlling entity in their capacity as controllers, within net assets/equity.

*(ii) Transactions eliminated on consolidation*

Intra-group balances and transactions, and any unrealised income and expenses arising from intra-group transactions, are eliminated in preparing the consolidated financial statements. Unrealised gains arising from transactions with equity accounted associates and jointly-controlled-entities are eliminated against the investment to the extent of the Group's interest in the investee. Unrealised losses are eliminated in the same way as unrealised gains, but only to the extent that there is no evidence of impairment.

**(c) Revenue**

*(i) Revenue from exchange transactions*

*Membership fees and subscriptions*

Revenue is recognised over the period of the membership or subscription. Amounts received in advance for memberships or subscriptions relating to future periods are recognised as a liability until such time that period covering the membership subscription occurs.

*(ii) Revenue from non-exchange transactions Grants, Donations, Legacies and bequests*

**Dividends**

Income from dividends is recognised when the Group's right to receive payment is established, and the amount can be reliably measured.

**(d) Fixed Assets**

*Fixed Assets & Depreciation*

All fixed assets are recorded at cost less accumulated depreciation. The entity has the following classes of fixed assets.

	<b>Depreciation Rates</b>
Furniture, Fittings and Office Equipment	10-40%
Computer Equipment	40-60%

Depreciation has been calculated using the diminishing value method, based on the estimated useful life of the asset. Where a fixed asset is disposed of, the gain or loss is recognised in the Statement of Comprehensive Revenue and Expense and is calculated as the difference between the sale price and the carrying amount of the asset.

**(e) Financial Instruments**

Equity investments and perpetual fixed interest securities are carried at Fair Value, as calculated by the Group Wealth managers Jarden Securities Limited. Fair Value is based on the valuations provided by Jarden Securities Limited from quoted market prices.

The Group initially recognises financial instruments when the group becomes party to the contractual provisions of the instrument.

*(i) Fair value through surplus or deficit.*

A financial instrument is classified as fair value through surplus or deficit if it is:

(1.) Held - for -trading : derivatives where hedge accounting is not applied.

(2.) Designated at initial recognition: If the Group manages such investments and makes purchase and sale decisions based on their fair value in accordance with the Groups documented risk management or investment strategy.

Financial instruments classified as fair value through surplus or deficit are subsequently measured at fair value with gains or losses being recognised in surplus or deficit.

*(ii) Receivables.*

Receivables are stated at their estimated realisable value. Receivables are stated at their estimated realisable value after providing for debt, where collection is doubtful. Bad debts are written off in the year in which they are identified. No provision is held.

**(f) Intangible Assets**

**Amortisation Rates**

*i. Recognition and measurement*

50%

Intangible assets are initially measured at cost, except for: Nil ; all fixed assets are recorded at cost less accumulated depreciation.

The entity has the following:

*Intangible Assets - Website*

Amortisation has been calculated using the diminishing value method, based on the estimated useful life of the asset.

Where an intangible asset is disposed of, the gain or loss is recognised in the Statement of Comprehensive Revenue and Expense and is calculated as the difference between the sale price and the carrying amount of the asset.

# Physiotherapy New Zealand Incorporated (Consolidated) notes to and forming part of the Financial Statements for the year ended 30 June 2020

## **(g) Leases**

### *Operating leases*

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the Statement of Comprehensive Revenue and Expense on a straight - line basis over the period of the lease.

## **(h) Goods and Services Taxation**

These financial statements have been prepared on a GST exclusive basis, except for debtors and creditors and all transactions of the Scholarship Trust, which are GST inclusive. The Scholarship Trust is not registered for GST.

## **(i) Income Tax**

PNZ is a non-profit body and therefore pays income tax on its investments and transactional income. A standard \$1,000 deduction has been applied in accordance with section DV8 of the Income Tax Act 2007.

**GROUP**

## 5. Revenue

**Revenue from Exchange Transactions:**

	June 2020	June 2019
	\$	\$
Membership Fees and Subscriptions (incl. Professional Indemnity Insurance)	1,553,737	1,464,931
Rendering of Services	290,255	491,598
<b>Total</b>	<b>1,843,992</b>	<b>1,956,529</b>

**Revenue from Non-exchange Transactions:**

Donations Received	0	1,440
Special Interest Groups Unification Funds	205,044	0
<b>Total</b>	<b>205,044</b>	<b>1,440</b>

## 6. Finance income

**Interest Income:**

Bank Interest	37,896	45,175
Jarden - Interest	64,781	62,858
<b>Total Interest</b>	<b>102,677</b>	<b>108,033</b>

**Dividend Income:**

Jarden - dividends	38,130	35,852
<b>Total Interest and Dividend Income</b>	<b>140,807</b>	<b>143,885</b>

**Financial assets at fair value through surplus or deficit:**

Fair value gain / (loss)	12,298	67,282
<b>Total</b>	<b>12,298</b>	<b>67,282</b>

## 7. Cash and cash equivalents

Bank	505,202	790,613
Jarden Cash Accounts	192,325	351,355
<b>Total</b>	<b>697,527</b>	<b>1,141,968</b>

Physiotherapy New Zealand Incorporated (Consolidated)  
notes to and forming part of the Financial Statements  
for the year ended 30 June 2020

	<b>GROUP</b>	
	<b>June 2020</b>	<b>June 2019</b>
	<b>\$</b>	<b>\$</b>
<b>8. Investments</b>		
<b>Current Investments</b>		
Term deposits	1,388,226	1,037,384
Jarden Fixed Interest Account	459,143	709,802
<b>Total Current Investments</b>	<b>1,847,369</b>	<b>1,747,186</b>
<b>Non Current Investments - Jarden</b>		
Jarden Fixed Interest Account	1,341,326	1,015,054
Jarden Property Account	83,238	115,919
Jarden Capital Equities Account	1,127,743	1,021,421
<b>Total Non Current Investments</b>	<b>2,552,307</b>	<b>2,152,394</b>
<b>Total Investments</b>	<b>4,399,676</b>	<b>3,899,580</b>
<b>9. Payables - exchange transactions</b>		
Trade payables from exchange transactions	68,645	97,385
Sundry Accruals	171,372	157,382
<b>Total</b>	<b>240,017</b>	<b>254,767</b>
<b>10. Income in Advance</b>		
Membership fees and subscriptions in advance	727,259	739,853
Revenue received in advance - services	167,311	126,123
<b>Total</b>	<b>894,570</b>	<b>865,976</b>

## 11. Taxation

As the Scholarship Trust is non-taxable, the following taxation relates solely to the Society.

The Scholarship Trust is registered with the Charities Commission and is therefore exempt from Income Tax

	<b>GROUP</b>	
	<b>June 2020</b>	<b>June 2019</b>
	<b>\$</b>	<b>\$</b>
Taxable Income	82,867	54,598
Allowable Society Deduction	(1,000)	(1,000)
<b>Assessable Income</b>	<b>81,867</b>	<b>53,598</b>
Tax @ 28%	<b>22,923</b>	<b>15,007</b>
Prior Year Adjustment	2,308	(3,765)
<b>Taxation thereon @ 28%</b>	<b>25,231</b>	<b>11,242</b>
Resident Withholding Tax paid (and Imputation credits)	18,397	19,805
Provisional Tax paid	0	2,822
Branches	0	(2,851)
Prior Year Balance Brought Forward	0	2,821
<b>Total Taxation to Pay / (Refund)</b>	<b>4,526</b>	<b>(7,590)</b>

## 12. Plant, property and equipment

### Furniture, Fittings and Office Equipment

At Cost	85,393	77,237
Additions	584	8,156
Disposals	(364)	0
Transfers	(7,439)	0
Less Accumulated Depreciation	(50,747)	(46,817)
<b>Net Book Value</b>	<b>27,427</b>	<b>38,576</b>

### Computer Equipment

At Cost	63,322	59,268
Additions	0	4,053
Disposals	(352)	0
Less Accumulated Depreciation	(59,342)	(56,499)
<b>Net Book Value</b>	<b>3,628</b>	<b>6,822</b>

<b>Total Property, Plant and Equipment</b>	<b>31,055</b>	<b>45,398</b>
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Physiotherapy New Zealand Incorporated (Consolidated)  
 notes to and forming part of the Financial Statements  
 for the year ended 30 June 2020

13. Intangible assets	GROUP	
	June 2020	June 2019
	\$	\$
<b>Website</b>		
At Cost	310,490	249,741
Additions	0	60,750
Disposals	(1,469)	0
Less Accumulated Amortisation	(277,996)	(245,795)
<b>Net Book Value</b>	<u>31,025</u>	<u>64,696</u>
<b>Total Intangible Assets</b>	<b><u>31,025</u></b>	<b><u>64,696</u></b>

14. Depreciation / amortisation expense

Furniture, Fittings and Office Equipment	3,931	4,703
Computer Equipment	2,844	3,189
Website (amortisation expense)	32,201	35,675
<b>Total Depreciation / Amortisation</b>	<b><u>38,976</u></b>	<b><u>43,567</u></b>



## 15. Operational lease commitments

	GROUP	
	June 2020	June 2019
	\$	\$
<b>Office Rental</b>		
Due within one year - Office rental	41,586	34,626
Due within one year - photocopier rental	6,188	6,188
Due between one and five years - office rental	0	0
Due between one and five years - photocopier rental	17,017	23,205
	<b>64,791</b>	<b>64,019</b>

### Terms and conditions of leases:

Office Rental lease for premises at 342 Lambton Quay. Right of renewal after 3 years with rent review on 6 December 2020. Expires 6 December 2023 if renewal is exercised, current lease commitment to December 2020.

Photocopier Lease on Ricoh photocopier. Lease expires 9 March 2024.

## 16. Commitments

There is a commitment of \$3,125 at balance date for the hire of the 2020 event venue. (2019: \$30,920)

## 17. Contingent liabilities

At balance date there are no known contingent liabilities. (2019: 0)

## 18. Subsequent events

In September 2018 the members voted to amend the rules of Physiotherapy New Zealand Incorporated by adopting the new rules dated July 2018 to replace the existing rules. This allowed the unification change program to commence and this will continue throughout the 2021 financial year.

# Physiotherapy New Zealand Incorporated (Consolidated) notes to and forming part of the Financial Statements for the year ended 30 June 2020

## 19. Group entities and related parties

### (i) Controlling Entity and ultimate controlling Entity

In accordance with SSAP 22 para 5.1 (a) and para 5.1 (b), the following disclosures are made:

During the period there have been material transactions between the Group and related parties as follows:

No capitation payments were made to any PNZ Branches during the year.

The Trust holds investment funds belonging to PNZ \$513,642 (2019: \$513,642), the loan from NZSP Waikato BOP Branch of \$41,733 (2019: \$41,733) was forgiven during the year.

Entity Name	Type of Entity	Related Party Transaction
Physiotherapy New Zealand	Incorporated Society	Has a loan receivable from the NZ Society of Physiotherapists Scholarship Trust of \$513,642 (2019: \$513,642)
New Zealand Society of Physiotherapists Scholarship Trust	Charitable Trust	Has a loan liability of \$513,642 (2019: \$513,642) owing to PNZ. The loan liability of \$41,733 (2019: \$41,733) to Waikato/BOP Branch was forgiven in 2020.
New Zealand Society of Physiotherapists Waikato / Bay of Plenty Branch Inc.	Incorporated Society	Capitation fees paid from PNZ of \$NIL (2019: \$5,540). Has forgiven the loan receivable of \$41,733 (2019: \$41,733) owed from the Scholarship Trust.
New Zealand Society of Physiotherapists Auckland Branch Inc.	Incorporated Society	Capitation fees paid from PNZ of \$NIL (2019: \$8,470)
New Zealand Society of Physiotherapists Nelson Marlborough Branch Inc.	Incorporated Society	Capitation fees paid from PNZ of \$NIL (2019: \$1,240)
Canterbury Physiotherapy Charitable Trust	Charitable Trust	No related party transactions

Branch Name	Date of Joining
New Zealand Society of Physiotherapists Hawkes Bay Branch	1 July 2019
New Zealand Society of Physiotherapists Southland Branch	31 October 2019
New Zealand Society of Physiotherapists Waikato Bay of Plenty Branch	6 November 2019
New Zealand Society of Physiotherapists Middle Districts Branch	18 November 2019
New Zealand Society of Physiotherapists Otago Branch	2 December 2019
New Zealand Society of Physiotherapists North Shore Branch	23 December 2019
New Zealand Society of Physiotherapists Wellington Branch	4 February 2020
New Zealand Society of Physiotherapists Canterbury Branch	1 March 2020
New Zealand Society of Physiotherapists Northland Branch	31 March 2020

Special Interest Groups	Date of Joining
Pelvic Women's and Men's Health	18 February 2020
Physiotherapy in Mental Health	28 February 2020
Cardiothoracic Respiratory	22 May 2020
Older Adult	9 June 2020

*(i) Related Parties – Purchase of goods*

During the year the Group purchased licenses totalling \$12,500 (2019: \$12,500) from Logitapps Ltd on normal trade terms and conditions. In addition Habit Group of which Southern Rehab is a part, were invoiced \$64,133 (2019: \$19,729) for Member's subscriptions at standard membership rates. Kurt Thomas is a director of Logitapp Ltd, a Regional Manager for Southern Rehab Otago and a member of the Physiotherapy New Zealand National Executive Board.

(ii) Key management personnel remuneration	GROUP			
	June 2020		June 2019	
	Annualised	Annualised	Annualised	Annualised
	\$	FTE's	\$	FTE's
Members of the governing body	39,952	6	26,420	6
Senior executive staff	530,997	3.7	464,246	3.6
	<b>570,949</b>		<b>490,666</b>	

## 20. Advocacy

	GROUP	
	June 2020	June 2019
	\$	\$
Workforce Studies	18,000	23,912
Members Survey	12,500	8,000
Remuneration Survey and Other Direct Members Advice	17,796	2,450
Clinical Governance	22,603	0
Health Outcomes	29,375	0
	<b>100,274</b>	<b>34,362</b>

## 21. Other Costs

Scholarship Trust Administration costs	23,097	30,688
PNZ Roadshows	0	10,935
Resource Subscriptions	35,456	38,370
Groups - Meeting costs	29,509	16,030
Change Programme costs	85,266	108,045
IT and Systems costs	80,992	39,269
Office and Administrative costs	160,023	163,405
Printing and Stationery	6,619	19,673
Bank Charges	3,651	4,954
<b>Balance at end of year</b>	<b>424,613</b>	<b>431,369</b>

Physiotherapy New Zealand Incorporated (Consolidated)  
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for the year ended 30 June 2020

22. Equity	GROUP	
	June 2020	June 2019
	\$	\$
Retained Earnings	4,184,102	4,138,765
PNZ Business Reserve	49,853	67,649
<b>Total Equity</b>	<b>4,233,955</b>	<b>4,206,414</b>
<b>Movement in Retained Earnings</b>		
Balance at beginning of year	4,138,765	4,190,890
Net surplus for the year	27,541	(54,575)
Transfer to PNZ Business Reserve	17,796	2,450
<b>Balance at end of year</b>	<b>4,184,102</b>	<b>4,138,765</b>
<b>PNZ Business Reserve</b>		
Balance at beginning of year	67,649	70,099
Transfer from retained earnings	(17,796)	(2,450)
<b>Balance at end of year</b>	<b>49,853</b>	<b>67,649</b>

## 23. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with current year.

## 24. COVID 19

On March 11, 2020, the World Health Organization declared the outbreak of a corona virus (COVID-19) a pandemic and two weeks later the New Zealand Government declared a State of National Emergency. From this the country was at Alert Level 4 (Lockdown) and dropped to Alert Level 1 at balance date. As a result, even though Physiotherapy New Zealand has continued to operate during the lock down from home, economic uncertainties have arisen which could negatively affect our operations and services.

While it is difficult to determine the full effect of the COVID 19 Pandemic on Physiotherapy New Zealand, we believe there is no material uncertainty relating to going concern due to reserves of \$4.1m; for this reason the financial statements are prepared on the basis that Physiotherapy New Zealand is a Going Concern.

# MOVEMENT FOR LIFE



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